

Oswego Hotel/Kingsbridge Management Ltd.

Room Attendant:

We are a sophisticated, urban, boutique hotel steps away from the Inner Harbour and downtown. Whether romance, business travel or a much-needed getaway brings you to Victoria, the Oswego's combination of modern design, incredible service and the luxury amenities makes it the perfect place to get a taste of the city's natural surroundings and urban vibe.

As the **Room Attendant**, you have a keen eye for detail, you love to work independently and as part of a team and you are a proactive thinker. You have a passion for cleanliness and thrive in a fast paced, multi-tasking environment.

We are managed by Kingsbridge Management Ltd. This is a fast-growing boutique hotel management company and the Oswego Hotel is its flagship property. The successful candidate will be a self-starter who is passionate about food and hospitality. Please visit our website oswegohotelvictoria.com to learn more about us.

Kingsbridge Management Core Values:

Warmth in Hospitality

From pre-arrival to post departure, every guest encounter enriches their sense of belonging and connection with our properties. We allow our guests to feel comfortable through natural friendliness and warmth. We actively anticipate ways to enrich their stays while maintaining an alert but relaxed service position.

Innovation

We continually seek ways to learn and grow; initiating action and results which contribute to our special places. We are creative in producing profitable outcomes, encouraging an open exchange of ideas. We thrive in our ability to effectively bounce back from adversity and adapt to sudden change. We remain optimistic, curious, and solution focused.

Being of Service- to our owners, associates, and community

From corporate to hotel specific initiative, each of our properties actively support communities we operate in. We achieve this through sponsorship, volunteering, donations, and fundraising.

All managers and supervisors support the growth, development, and wellbeing of associates. We actively coach and mentor each other towards continual professional improvement.

All associates contribute to the growth and wellbeing of each other by respecting and valuing the diverse and unique contributions we each make.

Integrity

We create a positive work environment by building trust and open communication among our coworkers. We do what we say and communicate when we cannot. We demonstrate

trustworthiness and transparency in both our words and actions. When we make a mistake, we share our learning with others.

Role: The **Room Attendant** is an integral part of our Housekeeping department. You have a passion for upholding cleanliness standards and thrive in a busy, self-motivated environment.

Responsibilities : Under the direction and support of the Executive Housekeeper, the responsibilities for this position include but are not limited to:

- Exceed guest expectations of great service by providing and maintaining the highest level of professionalism, and cleanliness
- Contribute to a positive workspace through the use of effective communication skills within the housekeeping department and all other hotel departments
- Continually strive to improve cleanliness standards
- Ensure the cleanliness and order of all work areas and equipment
- Responsible for cleaning guest suites, common areas and providing evening turn down service
- Ability to work independently and as part of a team
- Support a safe working environment by ensuring all staff are working in compliance with health and safety regulations.
- Safe operation of standard Housekeeping equipment
- Other duties as assigned

Requirements:

- Passionate about the hospitality industry and the guests you serve
- Highly responsible & reliable
- We are a pet friendly hotel, will be required to clean rooms that pets have occupied
- Great attention to detail
- Ability to work well under pressure in a fast paced environment
- Able to work a flexible schedule which includes weekends
- Ability to carry out instructions accurately with minimal supervision
- Are physically fit and able to stand for extended period of time, lift up to 50lbs, and perform repetitive movements

Education and Qualifications:

- Previous hotel or Room Attendant experience considered an asset

What's in it for you:

You get to be part of an amazing team of professionals who care about what they do. An organization which is growing and wants you to grow with us! Competitive compensation package. If you would like to join our team, **please submit** your **cover letter** and **resume** through this posting.

Method of applying: please submit your cover letter and resume via email to Laeticia, Corporate Human Resources Coordinator at, lhaynes@kingsbridgemanagement.com.

Due to the high volume of applicants only those chosen for an interview will be contacted directly.